

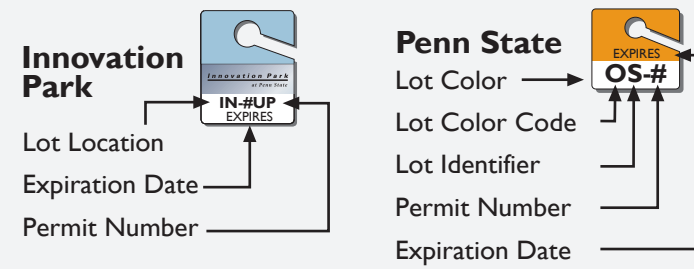
PENN STATE University Park
2009-10

University Parking Office
 1 Eisenhower Parking Deck
 University Park, PA 16802-2116
 Hours: 7:30am to 5pm, Monday to Friday

Innovation Park
 at Penn State

PARKING Phone: (814) 865-1436
 Fax: (814) 863-1114
 E-Mail: parking@psu.edu
 Website: www.transportation.psu.edu
 Listserv info: L-PSUPARK
 Police Services: (814) 863-1111
 Emergencies: 911
 Penn State Escort Service: (814) 865-WALK
 Lock your vehicle to prevent permit theft.

Where Can I Park?



IN/OS All blue/orange lots may be used by Penn State permit holders (excluding faculty/staff commuter (CR) and all student permits) and Innovation Park permit holders.

Where Can I Catch a Bus?

Red Link
 For route & schedule information visit www.catabus.com
 For route GPS information visit realtime.catabus.com

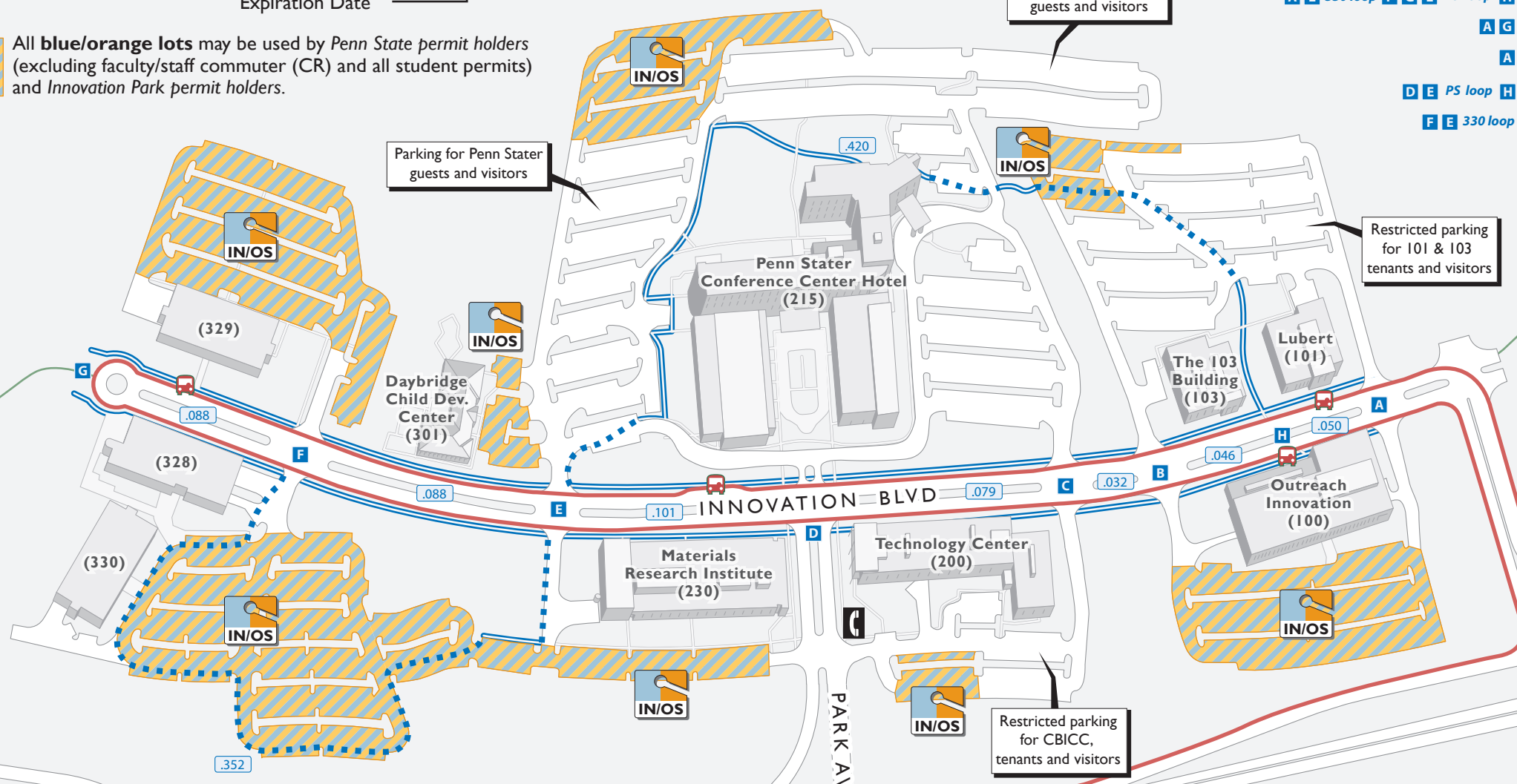
Walking Routes

- A** Route Points
- .050** Mileage between Points
- Route on Sidewalk
- Route through Parking Lot

Suggested Walking Routes

A E 330 loop F G E PS loop H A	Full Loop	1.39 mi
A G A	Boulevard Loop	.97 mi
A G	Boulevard One-Way	.48 mi
D E PS loop H D	Penn Stater Loop	.68 mi
F E 330 loop F	330 Bldg Loop	.44 mi

Maps of additional walking routes from Innovation Park are available through the Park office.



Restricted parking for 101 & 103 tenants and visitors

Restricted parking for CBICC, tenants and visitors

to **NEW YORK**
 via **80 East**

1/8 Mile

For up to date information relating to campus parking and transportation changes, roadway closings and Midnight Clear, sign up for the parking listserv.

To subscribe, simply point your WEB browser to: <http://lists.cac.psu.edu>

INNOVATION PARK CAMPUS PARKING INFORMATION

A. ALL PARKING LOTS ON THE INNOVATION PARK CAMPUS (IPC) ARE PRIVATE

1. Parking on the Innovation Park Campus is authorized by the individual lot owners and governed by these rules and regulations. Questions regarding parking permits should be referred to your employer’s Human Resources representative.
2. All PSU employees assigned to the Innovation Park Campus are required to adhere to University Policy BS-03 governing faculty and staff parking.
3. Parking is authorized ONLY in lots identified by color and lot designation of the assigned parking permit.
4. If the assigned lot is full or unavailable for any reason, vehicles must be parked in the next available signed Innovation Park lot.
5. Each “Reserved” lot entrance is signed, listing specific hours of reservation and restrictions.
6. Any vehicle on the IPC campus is parked at the owner's risk. Neither the lot owner nor the University assumes liability for vehicles parked on the Innovation Park Campus property.

B. VEHICLE REGISTRATION

1. **General.** Every individual employed by an Innovation Park entity who (**regardless of shift or office location**) wishes to use “Reserved” parking facilities at Innovation Park campus, MUST register their vehicle with the Parking Office and, while parked on campus, properly display an authorized parking permit. Visitors are free to use the designated visitor spaces. Visitors are invitees of tenants of IPC. All permits must be returned upon request. Permits are specific to the employee and the vehicles (license plates) to which they are registered. Permits may not be transferred or sold.
2. **Eligibility.** Any employee assigned to the Innovation Park Campus is eligible for parking privileges, **unless privileges have been revoked.**
3. **Registration.** Vehicle registration, assignment to a parking area, and issuance of a parking permit is made by the hiring department. Parking Chairpersons have been identified for each area at Innovation Park.
 - a. **Lost/Stolen Permits.** If a permit is lost or stolen, report the incident to your designated parking chair immediately. A *non-refundable* processing fee of \$25.00 will be assessed for hangtag permits. This is not a replacement fee. The fee must be paid regardless of whether or not a new permit is issued.
4. Permit holders are responsible for reporting address and license plate changes to their assigned Parking Chairperson.
5. Failure to report these changes may result in tickets being processed to the District Justice.

C. PARKING LOT CLASSIFICATIONS

1. **Innovation Park.** *Signed Innovation Park Lots*
These lots are authorized for use by any Innovation Park parking permit and all PSU faculty/staff permits, with the exception of the commuter (CR) permit.

D. REGULATIONS

1. **Permit Display.** Parking permits MUST be properly displayed while parked:
 - a. **Motorcycles.** Permit must be clearly visible from the front or rear of the motorcycle.

- b. **Automobiles.** Hang permit from interior rearview mirror, facing forward. Permit must be clearly visible. If windshield tint strip prevents clear display, permit hangers are available from the Parking Office.
- c. **AVI tags.** Mount tag on the upper center of the windshield, on the driver's side of the rearview mirror mounting post. If tint strip, place just below to ensure clear visibility.
- d. Exceptions must be approved by the Parking Office in advance.

2. Parking Spaces.

- a. All parts of the vehicle MUST be inside the designated parking space; generally indicated by two white lines. NOTE: Some spaces also include a back line. Parking in grassed areas is not permitted unless at the direction of special event parking staff.
 - b. **Motorcycles** with motorcycle permits MUST be parked in designated *motorcycle spaces*. **If automobile permit is clearly displayed on the motorcycle, parking is authorized in automobile spaces in the lot designated by lot color and letter on the permit.** Permit holders are responsible for any lost or stolen permits displayed on motorcycles.
 - c. Any vehicle not parked in a designated legal space is subject to ticketing and/or towing at the owner's expense.
 - d. Any vehicle parked along curbs, on sidewalks, hindering/damaging university operations or property, or obstructing roadways, designated handicap spaces, wheelchair ramp laydown (hashed out) areas, and reserved spaces is subject to ticketing and/or towing at the owner's expense.
 - e. Parking is not permitted in Americans with Disabilities Act (ADA) spaces without a state-issued handicap placard and a PSU parking permit for the designated lot. The ramp laydown (hashed out) area adjacent to the space is considered part of the space and will be enforced accordingly.
 - f. Reserved spaces are reserved 24 hours a day, 7 days a week unless otherwise noted on the sign. This includes holidays and times when the university is not in full operation.
3. **Loading/Unloading.**
Vehicles with current Innovation Park parking permits or PSU faculty/staff permits (excluding the Evening/Weekend Permit) may park in a *designated loading zone or legal faculty/staff parking space* for a maximum of **15 minutes** for the purpose of loading/unloading supplies or equipment. Flashers **must** be operating.
 4. **Disabled Vehicles.**
 - a. If a vehicle is disabled, the permit holder must notify *University Police* (863-1111) IMMEDIATELY, with their name, the vehicle's license plate number, and location.
 - b. A grace period of *up to 12 hours* may be allowed. **No Extensions!**
 - c. This grace period does not automatically exempt your vehicle from being ticketed; however, it may be used as a basis for appeal.
 - d. **Notes left on a vehicle** stating that the vehicle is mechanically disabled are given no consideration by enforcement personnel. Vehicles not properly reported to University Police may be ticketed and/or towed at the owner's expense.
 5. **Winter Parking.** No Parking is allowed in any signed Innovation Park lot on nights of announced "Midnight Clear" activity. The snow restriction hours are 12am to 7am in most lots. Check lot entry signs for specifics.

Employees wishing to leave a vehicle on campus overnight at Innovation Park during snow removal must use , the designated “Midnight Clear Overnight Parking” spaces located at the Outreach Building (100 Building), MRI Building (230), 329 Building or the 328/330 Building parking lot. Midnight Clear activity is announced over local radio, television stations and the L-PSUPARK listserv. This policy includes all vehicles.

6. **Disabled Persons (Temporary or Permanent).** Transportation Services offers a campus-wide, ADA compliant, mass transit system. In most cases, transit services will provide closer access to destinations than available parking spaces. Schedules are available at the Parking Office and from our website (www.transportation.psu.edu).

Individuals who require access to marked handicap accessible parking spaces must apply for a PA state-issued handicap parking placard. Applications and information for the placard are available from the Parking Office, 1 Eisenhower Parking Deck. Penn State is not authorized to issue handicap parking placards. All handicap parking placards, permanent or temporary, must be obtained through the state. Employees must display both their ADA placard and Innovation Park or PSU parking permit.

E. PARKING TICKETS.

1. Payment.

- a. Tickets issued to vehicles registered with the Parking Office are the responsibility of the permit holder, regardless of who drives the vehicle. Tickets issued to vehicles *not* registered with the Parking Office are held 30 days for payment. After 30 days, tickets become citations and are sent to the District Justice where additional state fees will be added.
- b. Submit payment by cash, check or money order payable to: *The Pennsylvania State University*.
- c. If payment is received within three (3) business days from the date of violation the penalty will be *reduced* by \$2.00 for current permit holders.
- d. If payment is NOT received within thirty (30) calendar days from date of the violation the penalty will be *increased* by \$3.00 and payroll deducted for current permit holders.
- e. All payments are processed through the Parking Office, 1 Eisenhower Parking Deck, University Park, PA 16802-2116.
- f. The Parking Office is not responsible for payments or correspondence lost in the mail.

2. Appeal.

- a. Parking violations may be appealed by using the on-line appeals link at www.transportation.psu.edu or by submitting a written appeal to the Parking Office. Frivolous appeals will not be accepted. Online appeals are only accessible by those with a PSU CAC account. All others must file a paper appeal.
 - b. Appeals must be received within twenty (20) calendar days from the date of the violation in order to be accepted and processed to the Appeals Committee.
 - c. **Payment in Full Must Accompany ALL Appeals.** The full amount of the ticket will be refunded if the decision is in favor of the appellant. If the appeal decision is in favor of the University, the matter is considered paid in full.
 - d. The Parking Office submits appeals to the appropriate Appeals Committee for review. The appellant is notified of the committee's decision. NOTE: The ticket history (if any) is attached to the appeals form for the committee's consideration.
 - e. **Appeals Committee Decisions are Final.**
3. **Abuse of Parking Privileges.**
 - a. Written *warnings* are sent to permit holders after *four (4) tickets* are written against his/her permit in a fiscal year (July 1 through June 30).
 - b. If *eight (8) or more tickets* are issued during a fiscal year (July 1 through June 30), the permit holder's parking privileges will be revoked for one month and a \$50.00 fine will be assessed.
 - c. All tickets written for fraudulent/alterd/unauthorized use of a permit carry the penalty of automatic revocation of parking privileges in addition to any fines that may be assessed.
 - d. Failure to follow direction of parking office personnel or blatant disregard of parking policies will result in immediate revocation of parking privileges.
 - e. There are no refunds of money paid for a revoked permit, if fees are required.
 - f. All revoked permits must be returned IMMEDIATELY upon notification. Return permits to the Parking Chairperson.
 - g. Additional tickets issued while under revocation, or subsequent to a revocation within the same fiscal year, will result in an additional month added to the revocation period and an additional \$50.00 fee. Vehicles under revocation are subject to towing at the owner's expense.
 - h. **Appeals for Revocations will NOT be Accepted.**

F. VISITOR PARKING AT INNOVATION PARK CAMPUS

1. **Invited visitors** to the Innovation Park campus are required to park in the signed visitor areas noted on this map.
2. **Overnight parking** is prohibited in all signed visitor areas.
3. **Meters** are available (at the Outreach Building only) for short-term parking, provided time is showing on the meter.
 - a. Meters accept U.S. quarters only. Use of flashers is **not** permitted at any time.
 - b. Hours of operation are posted on the back of the meter head.
 - c. Meters have a time limit of one (1) hour.
4. **Recreational Vehicle** parking is NOT permitted on the Innovation Park campus. **NOTE:** Penn State and Innovation Park campus students and employees are **not** considered visitors to campus and are prohibited from using the designated visitor parking spaces.

Rules and regulations are subject to change. Permit holders are responsible for all regulations currently in effect.

The Pennsylvania State University is committed to the policy that all persons shall have equal access to programs, facilities, admission, and employment without regard to personal characteristics not related to ability, performance, or qualifications as determined by University policy or by state or federal authorities. The Pennsylvania State University does not discriminate against any person because of age, ancestry, color, disability or handicap, national origin, race, religious creed, sex, sexual orientation, gender identity, or veteran status. Direct all affirmative action inquiries to the Affirmative Action Office, The Pennsylvania State University, 328 Bouke Building, University Park, PA 16802-5901

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